



Sunridge Chalet Rental Agreement

The **Sunridge Ski Area Chalet** is the ideal setting for your wedding or company function. Our large cedar-paneled chalet includes a dining area with a central fireplace, a dance floor, open beam ceiling, and a spectacular view of the river valley.

The Sunridge Chalet can be rented on any day between May and September and can seat up to 225 people; 100 in the upper lounge and 125 on the main floor. To ensure that your function runs smoothly, please read the information below and then complete and sign the last page of this agreement.

Rental Price

The cost to rent the chalet for your wedding day is \$2,000 plus GST. If you also wish to have your wedding ceremony at Sunridge, an additional fee of \$300 plus GST is charged. A damage deposit of \$1,000 (cash, VISA, MC or certified cheque) is required prior to the function. This is refundable providing there is no damage or other costs. To confirm your booking, we require a non-refundable down payment of \$1,000 plus GST. This payment will be credited to your final invoice, and the balance of payment is due prior to the function. We accept VISA, MC, INTERAC, cash or certified cheque. Personal cheques are not accepted. Payment in full is required on the day of your function prior to the beginning of the activities (ceremony and/or dinner).

Catering

Catering for all functions is provided exclusively through **Mercer's Catering** (780-431-0972). Complete menus and pricing for buffet options, family style service, plate service, beverage and corkage options, and midnight lunches, are available at MercersCatering.com.

Liquor Service

You are responsible for obtaining the liquor and liquor license, which can be arranged through any local liquor store. The liquor license must be posted in our chalet before alcohol service can begin. You must get your own party and alcohol liability (PAL) insurance in the amount of at least \$2 million. PAL insurance can be arranged through your home insurance broker or through a number of brokers that can be found online. Proof of insurance is required prior to your function.

Bartenders and corkage are provided through Mercers Catering. Any special arrangements or details such as a loonie, toonie or cash bar should be arranged with Mercers. You should also confirm with Mercers additional or special services such as wine on the tables, special drinks, and the times of bar service. Homemade wine is not permitted.

Our liquor license covers the chalet and the deck but not the grounds or parking lot. Any guests drinking in non-permitted areas or bringing in their own liquor will be asked to stop. If drinking persists, Sunridge has the right to end the function at any time.



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Opening and closing times

The chalet rental includes the use of the chalet on the day of your function starting at 12noon at the earliest. As we are governed by the Alberta Gaming and Liquor Commissions, liquor service is not permitted after 1am. All entertainment must cease by 1am to give time to clean up and vacate the premises by 2am. The facility will close at 2am by which time all belongings, rental items and decorations must be removed. A fee of \$150 per hour is charged if the premises is not vacated by 2am. The day prior to and after your function date are not included in the rental.

Special arrangements however can be made to permit decorating the chalet on the day prior to your function if no-one has booked that date. This can be done between noon and 5pm on the day before your function at no additional charge. Times required beyond this would be subject to an additional staffing charge of \$150 per hour. We do make every effort to book as many of these dates as possible. If you require the day before your function to decorate, you can book that date between 12noon and 5pm for an additional \$600.00.

Decorating

When decorating, please keep in mind that staples, tacks or nails are not permitted. Any tape, string or wire used to affix decorating throughout the chalet must be removed at the end of the evening prior to 2am. Candles, confetti and table sparkles are NOT permitted anywhere in the chalet. **If confetti or sparkles or**

other non-permitted items are found in the chalet, an additional cleaning charge of \$200 is applied.

Tables and chairs

The Sunridge chalet can accommodate up to 225 people; 100 people in the upper chalet and 125 on the main floor. There are a number of seating arrangements that can be selected for your function and these arrangements can be viewed on our website.

Once you have selected a seating arrangement for your function, we will setup the chairs and tables for your function prior to your arrival. We normally do this on the Friday prior to your function. We have 100 cloth folding chairs available for your function that are included in the rental. If you have more than 100 people, then you are responsible for renting additional chairs for your function.

The chalet rental also includes all of our rectangular tables and we have 26 6ft x 30in tables, 8 8ft x 30in tables and 16 square (30in x 30in) tables. These tables are normally enough to accommodate any seating arrangement for up to 225 people.

If you are having an outdoor ceremony, the folding cloth chairs cannot be used outdoors. We do provide 50 6 ft long benches that can be used outdoors if you wish. Each bench can seat up to four people. Alternatively, you can rent and bring in your own folding chairs for an outdoor ceremony.



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Please complete this page of the **Rental Agreement** and return it to Calido Recreation Management Inc. dba Sunridge Ski Area prior to your function. In this agreement, the "**Facilities**" include the chalet (and contents), ski lifts, ski hills, surrounding parking lot and all property thereon. The "**Rentee**" includes all employees, members and guests in and using the Facilities during the rental.

1. The Rentee agrees that during occupancy and use of the Facilities, the Rentee will WAIVE ANY AND ALL CLAIMS that the Rentee has or may have in the future against Calido Recreation Management Inc dba Sunridge Ski Area and their directors, officers, employees, guides and representatives (all of whom are hereinafter referred to as "the **Releasees**"). The Rentee also agrees to RELEASE THE RELEASEES from any and all liability for any loss, damage, injury or expense that the Rentee may suffer, or that my next of kin may suffer as a result of my use of the facilities, due to any cause whatsoever. The Rentee also agrees to HOLD HARMLESS AND INDEMNIFY THE RELEASEES from any and all liability for any damage to property of, or personal injury to, any third party resulting from the use of or presence in the premises.
2. The Facilities rental shall be paid in full on the day of the booking. Payment must be by VISA, MC, INTERAC, cash or certified cheque. Personal cheques are not accepted. The confirmation deposit is non-refundable and is forfeited if your booking is canceled.
3. A damage deposit of \$1,000 (VISA, MC, cash or certified cheque) must be paid in full prior to the occupation of the Facilities. This deposit will be returned to you following your function provided there is no damage to the facilities or extra costs incurred to clean up following your function.
4. With the exception of wedding cakes, all food is to be provided by Mercers Catering. Removal of food from the premises is not permitted.
5. Defacing or willful damage or theft of any property will be the responsibility of the Rentee who shall bear all costs arising from such damage or disappearance. Should this cost exceed the damage deposit, the Rentee shall be liable for the balance.
6. All properties of the Rentee and guests in the Facilities are at the sole and exclusive risk of the Rentee and in no way will the Releasees be liable for loss or damage to said property.
7. If alcohol is served, the Rentee is responsible for obtaining a liquor permit and PAL insurance in the amount of at least \$2 million. The Rentee is responsible for the conduct of guests, as well as ensuring that guests abide by liquor board regulations.
8. All functions at which a DJ or live band music is played are subject to a SOCAN fee as established by the Society of Composers, Authors and Music Publishers of Canada.

The performance of this agreement is contingent upon the ability of management to complete the same and is subject to acts of God, labor troubles, disputes or strikes, accidents, government restrictions, transportation of food, beverages or supplies and other causes beyond the control of management preventing or interfering with performance.

I, the Rentee of the Facilities, have read this agreement (3 pages), understood the terms and conditions as described in this agreement, and by my signature below have agreed to the terms and conditions of this rental agreement.

Date of Function: _____

Signature:	Address:
Print name:	City & Postal Code:
Today's Date:	Email: